

HO#: 01/655
CCN: 01-122984
DECEDENT: KINGSBURY, MICHAEL
DATE: 09/01/01

Immediate Aftermath Investigative Supervisor Checklist

- ☐ Complete and accurate witness statements have been or are in the process of being obtained.
- ☐ The lead detective has received all available information to include notes, resumes, etc. from all involved personnel.
- ☒ 911 caller information about the address have been retrieved.
- ☐ Necessary tasks have been assigned for completion.
- ☒ Immediate efforts have been made to ensure the proper notification of next of kin.
- ☒ A PD 120 (Death Report) has been prepared.
- ☒ A departmental case jacket is initiated.
- ☒ A detective is delegated to attend the autopsy.

(Name: W. Carmichael)

Comments:

To be placed in the Case Folder.

Investigative

Supervisor: Sgt. David Johnson

Date: September 4, 2001

HO#: 01-655
CCN: 01-122984
DECEDENT: KINGSBURY, MICHAEL
DATE: 09/01/01

Seven Day Case Status Review Investigative Supervisor Checklist

- ☐ The case jacket is in proper order, including form UN-512 (see Attachment A) and all necessary resumes have been completed and are included in the proper section of the case jacket.
- ☐ Unresolved work plans are discussed and if necessary modified completion dates are established (note in comments).
- ☐ Further investigative steps are prioritized (note in comments).
- ☐ Further inquiry has been made of all evidence, (i.e., firearms, fingerprints, trace, etc.).
- ☐ Appropriate contact has been established and is being maintained with the family of the victim.
- ☐ Further necessary canvasses have been completed.
- ☐ All witness interviews have been documented on a P.D. 119 or paraphrased on a P.D. 854 (WACIS Investigative Report).
- ☐ All other investigative efforts have been documented on a P.D. 854 (WACIS Investigative Report).

Comments:

(Use Reverse if Necessary)

To be placed in the Case Folder.

Investigative
Supervisor:

Det. David A. Johnson

Date: *September 8, 2001*

HO#: 01-655
CCN: 01-122984
DECEDENT: KINGSBURY, MICHAEL
DATE: 09/01/01

Fifteen Day Case Status Review Investigative Supervisor Checklist

- ☐ Previous review components are revisited to ensure they have been appropriately handled and followed up.
- ☐ Status of unresolved work plans is revisited and resolved.
- ☐ Further investigative steps are prioritized (note in comments).
- ☐ All pertinent locations have been canvassed.
- ☐ Inquiry has been made about any evidence not yet processed, (i.e., firearms, fingerprints, trace, etc.).
- ☐ Available outside resources have been utilized to the appropriate degree, (i.e. Intelligence Division, Mobile Force, Vice, Patrol, Warrant Squad, other agencies, etc.).
- ☐ ALL witness interviews have been documented on a P.D. 119 or paraphrased on a P.D. 854 (WACIS Investigative Report).
- ☐ All other investigative efforts have been documented on a P.D. 854 (WACIS Investigative Report).

Comments:

(Use Reverse if Necessary)

To be placed in the Case Folder.

Investigative
Supervisor:

Sgt. David Johnson

Date: *September 14, 2001*

HO#: HO-01-655
CCN: 122-984
DECEDENT: Kingsbury, Michael
DATE: 09-01-01

Lead Detective - W. Carmichael

Thirty Day Case Status Review Investigative Lieutenant Checklist

- ☒ Previous review components are revisited.
- ☒ Further investigative steps are prioritized (note in comments).
- ☒ ALL witness interviews have been documented on a PD 119 or PD 854 (WACIIS Investigative Report).
- ☒ ALL other investigative efforts have been documented on a PD 854 (WACIIS Investigative Report).
- ☐ Review ViCAP form and update if needed.

Comments:

Update running resume section III.
Check on Mobile Crime Report.
Re-canvass are of offense for additional witnesses.

(Use Reverse if Necessary)
To be placed in the Case Folder.

Investigative M. Davis #290
Lieutenant: Lieutenant Martin B. Davis

Date: 10/06/01

HO#: HO-01-655
CCN: 122-984
DECEDENT: Kingsbury, Michael
DATE: 09-01-01

Lead Detective - W. Carmichael

Sixty Day Case Status Review Investigative Lieutenant Checklist

- ☒ The case jacket is up to date and includes all necessary reports, including the checklists (signed by the Investigative Supervisor).
- ☒ All investigative leads have been followed to their logical conclusion.
- ☐ All evidence has been followed to its logical conclusion (such as DNA analysis, etc.).
- ☐ An "Active Homicide 60 Day Review Synopsis" has been completed by the lead detective.
- ☐ ViCAP form has been reviewed and any changes or updates made.
- ☒ Case status is described as:
 - ☒ Further specific activity necessary
 - ☐ General incremental activity necessary

Describe necessary activity below and time frame of next review.

Locate additional witnesses by 11-20-01.
Check on Mobile Crime print hit information.
Confer with AUSA Quander on status of Grand Jury.

Comments:

Activity due by 11-20-01

(Use Reverse if Necessary)
To be placed in the Case Folder.

Investigative W. Davis
Lieutenant: Lieutenant Martin B. Davis

Date: 11/05/01